

REPORT

DATE: August 18, 2003

TO: Administration Committee
Regional Council

FROM: Sam Mehta, Contracts Manager (213) 236-1813
Email: mehta@scag.ca.gov

SUBJECT: Contracts and Purchase Orders Between \$5,000 - \$25,000

RECOMMENDED ACTION: Information Only

SUMMARY:

The Executive Director executed the following Purchase Orders between \$5,000 and \$25,000

- BEHR Consulting \$12,000
Computer Security and Network Support
Funding Source: Indirect Overhead
- Dell Marketing \$ 7,122
RTMIS Server
Funding Source: Indirect Overhead
- G.R. Huttner Lithography \$10,000
Printing of SCAG envelopes
Funding Source: Indirect Overhead
- Intaglio \$ 7,000
Printing of SCAG letterhead
Funding Source: Indirect Overhead
- Law Offices of Fox & Sohagi, LLP \$ 5,000
Conduct CEQA Training Course
Funding Source: Indirect Overhead
- Quality Laser Cartridge \$ 9,000
Printer Supplies/Repair
Funding Source: Indirect Overhead

BACKGROUND:

Pursuant to the recommendations from the Best Practices Contracts Committee and KMPG, the Regional Council approved the execution by the Executive Director, Purchase Orders between \$5,000 and \$25,000 and the listing of all such Contracts and purchase orders on the agenda as information only.